

## Minutes

of the Meeting of the

## Audit Committee

### Thursday, 19th March 2015

held at the Town Hall, Weston-super-Mare, Somerset.

Meeting Commenced: 3.05 pm Meeting Concluded: 5.05pm

#### Councillors:

P Tony Moulin (Chairman)

Mary Blatchford

A Bob Garner

P David Jolley

A Deborah Yamanaka

#### Independent Members:

P Beverley Robertshaw

A Tony Roche

P: Present

A: Apologies for absence submitted

**Also in attendance:** Councillor Tony Lake (Executive Member). Peter Barber and Kate Jefferies (Grant Thornton).

**Officers in attendance:** Julie Alderson (Corporate Services), Steve deBruin (Corporate Services), Peter Cann (Corporate Services), Heather Sanders (Corporate Services), Mel Watts (Corporate Services), Tammy Weeks (Corporate Services), Jeff Wring (Corporate Services)

#### **AUD 25 Declaration of Disclosable Pecuniary Interest (Agenda item 3)**

None

#### **AUD 26 Minutes of the Meeting held on 10 September 2015 (Agenda item 4)**

**Resolved:** that the minutes of the meeting be approved as a correct record.

#### **AUD 27 Treasury Management Mid-Year Report 2014(EXE 56) (Agenda item 5.1)**

The Committee considered a reference from the Executive Meeting held on 09 December 2014 concerning the Treasury Management Mid-Year report.

**Resolved:** that the reference be noted.

**AUD  
28 External Audit (Agenda item 6)**

The Committee considered reports submitted by the Council's external auditors, as follows:

Audit Committee update – the report set out progress with the detailed accounts audit plan.

Grant Certification work – the report set out grant certification work undertaken and the fees applicable.

**Resolved:** that the reports be noted.

**AUD  
29 Annual Governance Review (Agenda item 7)**

The Committee considered a report on the Annual Governance Review that updated Members on the issues identified within the 2013/14 review and gave an overview of the process for the completion of the Annual Governance Statement for 2014/15.

**Resolved:** that the report be noted.

**AUD  
30 Audit & Assurance Annual Report 2014-15 (Agenda item 8)**

The Committee considered the Internal Audit Annual Report 2014-15.

**Resolved:** that the report be noted.

**AUD  
31 Audit & Assurance Annual Plan 2015-16 (Agenda item 9)**

The Committee was invited to approve the Audit Assurance Plan 2015-16.

**Resolved:** that the Audit Assurance Plan 2015-16 be approved.

**AUD  
32 Counter Fraud Report 2014-15 & Counter Fraud Action Plan 2015-16 (Agenda item 10)**

The Committee was invited to consider the Counter Fraud activity undertaken throughout 2014-15 and approve the Counter Fraud Action Plan 2015-16.

**Resolved:** that the Counter Fraud Action Plan 2015-16 be approved.

**AUD  
33 Business Continuity Report and Business Continuity Plan 2015-16 (Agenda item 11)**

The Committee was invited to consider the Business Continuity activity undertaken throughout 2014/15 and approve the Business Continuity Action Plan 2015-16

**Resolved:** that the Business Continuity Action Plan 2015/16 be approved.

**AUD 34 Audit Committee Work Programme 2015-16 (Agenda item 12)**

Presenting the forward work plan for the Committee's consideration and approval Councillor Moulin advised Members that he would not be seeking re-election at the forthcoming election, thanking all of the officers and in particular Caroline Andrews for exceptional support provide to him during his tenure as Chairman of the Audit Committee.

**Resolved:** that the forward work plan be approved.

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Chairman

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